FIND - Financial Information Detail

This screen is used to display, modify or add detailed resource and income information for a specific client.



Field Descriptions (F12) indicates code lookup is available.

CAPS ID

This field will display the CAPS ID of the client that was entered on the FINL (Financial Information List) screen.

NAME

This field will display the name of the client whose ID is entered in the CAPS ID field.

SERVICE MONTH

Enter the service month you are adding details for (MM/YYYY).

RESOURCES AT END OF MONTH (F12)

Enter the resource item and the value of the resource at the end of the service month. *Up to fourteen (14) codes can be entered.*

TOTAL RESOURCES

This field will automatically calculate and display the total value of the entered resources.

EMPLOYED (F12)

This field will display the employment status for the client. This information defaults from the STATUS field on the EMPL (Employment History) screen.

EMPLOYER

This field will display the name of the employer for the client. This information defaults from the NAME field on the EMPL (Employment History) screen.

RATE OF PAY

This field will display the rate of pay for the client. This information defaults from the INCOME field on the EMPL (Employment History) screen.

HOURS PER MONTH

This field will display the total hours worked per month for the client. This information defaults from the HOURS PER MONTH field on the EMPL (Employment History) screen.

INCOME - EARNED WAGES

This field will display the total earned wages amount for the client. *This information defaults from the INCOME field on the EMPL (Employment History) screen.*

INCOME – EARNED ALLOWANCE THIS FIELD IS NOT CURRENTLY POPULATED.

INCOME - UNEARNED

Enter the unearned income source and the monthly amount for that income source. *Up to nine (9) codes can be entered. If income is posted to a client's trust account, that will automatically display in the INCOME – UNEARNED section as "Income Original".*

TOTAL INCOME

This field will automatically calculate and display the total value of the displayed earned and unearned income.

Additional Information

None.